Word Weavers' TIMER'S GUIDE

TABLE TOPICS: 1 - 2 minutes

@ 1 minute - Green
@ 1:30 - Yellow
@ 2 minutes - Red

PREPARED SPEECHES:

Usually: (depending on speech objectives): 5 - 7 minutes
@ 5 minutes - Green
@ 6 minutes - Yellow
@ 7 minutes - Red

Ice breaker: 4 – 6 minutes:
@ 4 minutes - Green
@ 5 minutes - Yellow
@ 6 minutes - Red

Other objectives: accordingly, 1 min. per light
Make sure you know the timing for advanced speeches.

EVALUATIONS:

Table Topics Evaluator: 1min. per question
e.g. if there were 3 TT speakers: 2.30- 3.30
@ 2:30 - Green
@ 3 minutes - Yellow
@ 3:30 - Red

if there were 4 TT speakers: 3.30- 4.30
if there were 5 TT speakers: 4.30- 5.30 etc....

Speech Evaluators: 2 - 3 minutes
@ 2 minutes - Green
@ 2:30 - Yellow
@ 3 minutes - Red

Start at the first verbal or non-verbal communication.
The red light will remain on until the speech is over.

Table Topics:

Name	Time

Speeches:

Name	Time

Evaluations:

Name	Time